INDIA
M.L.NATRAJAN ASSOCIATES
CHARTERED ACCOUNTANTS

Dr.L.NATRAJAN
B.Com.,B.L.,,F.C.A.,A.C.S.,M.Phil (Eng.),Ph.D.(Sansk.)
Chartered Accountant

No.21, Jambulingam Street,
Nungambakkam,
Chennai – 600 034.
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Date: 30.07.2026

To
The Institute of Chartered Accountants of India,
Southern India Regional Council,
ICAI Bhawan,
Nungambakkam High Road,
Nungambakkam,
Chennai-600034.

Dear Sir/Madam,

Candidates should be willing to work for a minimum period of 24 months. Working knowledge of MS office is necessary and knowledge in Tally will be an added advantage.

Functional Area	Roles and Responsibilities
Direct Taxation	• Preparation and filing of Income Tax Returns (ITR) for individuals, firms, LLPs, companies, trusts, and other entities. • Handling notices, assessments, appeals, and other proceedings before the Income Tax Department. • Preparation and review of tax audit reports and supporting schedules.
Auditing	• Assistance in statutory audits of pvt.ltd. co and Banks. Tax audit of applicable entities
General Professional Responsibilities	• Liaising with clients, statutory authorities, banks, and government departments. • Collection, verification, and maintenance of client records and documentation. • Preparation of reports, presentations, and compliance trackers.

Stipend will be based on candidate's knowledge and skills.
Interested candidates may contact mobile number 8056172104 / 9003230372 or mail resume to NATRAJANL@YAHOO.COM

Thanking you



For M.L.Natrajan Associates,
Chartered Accountants,

Dr.L.Natrajan
Chartered Accountant